community Montessori

Intern Evaluation

To be completed at the midpoint and the completion of the internship

Midterm evaluations are used to assess the intern's progress and to monitor your satisfaction with him/her so that adjustments may be discussed with the intern if needed. The final evaluation will be used to help determine an assessed level for this intern. He/she will also complete two reflections of this evaluation, turn in a daily log of his/her activities, and submit a final project summary. Thank you for taking time to help us with this task.

Intern's Name_____ _____Midpoint Evaluation

Supervisor/Coordinator Name: _____ _____ Final Evaluation

Please rate the intern on the following attributes (circle appropriate number).

1. How dependable was the intern concerning his/her work schedule?

Not dependable at all **Extremely dependable**

1 2 3 4 5 6 7 8 9

2. How much initiative did the intern show (asking for and/or finding work)?

No initiative at all **Very much initiative**

1 2 3 4 5 6 7 8 9

3. What kind of attitude did the intern exhibit toward his/her work?

Very poor attitude **Excellent attitude**

1 2 3 4 5 6 7 8 9

4. What kind of attitude did the intern exhibit toward supervision?

Very poor attitude **Excellent attitude**

1 2 3 4 5 6 7 8 9

5. How would you rate the int**ern's** appearance?

Untidy **Very neat**

1 2 3 4 5 6 7 8 9

6. How would you rate the quality of the work this intern produces?

Very low quality **Very high quality**

1 2 3 4 5 6 7 8 9

7. How would you rate the quantity of the work this intern produces?

Very low output **Extremely high output**

1 2 3 4 5 6 7 8 9

8 How would you rate the level of questioning for depth of understanding?

Not very inquisitive **Very inquisitive**

1 2 3 4 5 6 7 8 9

9. Overall, how would you assess this intern?

Very unsatisfactory **Very satisfactory**

1 2 3 4 5 6 7 8 9

Please comment on the intern's overall performance, strengths and weaknesses during this internship.

_____ _____

Signature of Internship Supervisor/Coordinator Date

INTERN REFLECTION: